



Community Service Pre-Approval Form

Step 1: To receive credit, fill out form completely and submit **two weeks** prior to the event. Incomplete forms will be returned and will not qualify for volunteer hours. Make a copy for your records. Volunteerism must be free from personal gain, remuneration, or debt repayment. Community service is work done to help others and is given freely without potential for or expectation of reward.

Name: _____

Class: _____ Block 1A Day: _____

What service are you planning to do?	
Why do you want to do this service?	
Who are you helping? Who will be rewarded by this service?	

Name of Supervisor: _____ Contact Number: _____

Expected Hours: _____ Event Date(s): _____

Step 2: Once approved, you will print this form and complete the following and submit to chapter secretary within two weeks of event completion:

List of completed tasks:

Print Supervisor's Name
(If different from above).

Event Supervisor's Official Title

Event Supervisor's Signature

For Advisor Use Only	
Request Received:	Approved:
Advisor: Sign	Date: