

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, April 8, 2013**. President Jack Spall called the meeting to order at 6:24 PM. A prayer was offered by Mrs. Devendorf followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, Coulby Dunn, John Kiesendahl, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Mr. Starnes, Mr. Kane, Mrs. Tait, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O'Neill, Mr. Kirsten, Mr. Cavallaro, Mrs. Cykosky, Mrs. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron and members of the press.

Roll Call

Three High School Seniors, Rebeka Galeano, Mason Gallik and Stephanie Halas were recognized for their outstanding performance as students.

Student Recognition

Visitors were recognized and no questions were asked. Mr. and Mrs. Whitney addressed the Board, they are back from Florida. Maura Ruttmund, Director of the Hawley Library, presented information to the Board regarding a Wayne County Library Alliance campaign – “What do You Geek”. The campaign is hoping to enhance awareness of the offerings of public libraries.

Visitors

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the minutes of the regular Board meeting held on April 8, 2013, as sent to members. All 8 members present voted YES. Motion carried unanimously.

Approval of Minutes

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the cafeteria report as presented. All 8 members present voted YES. Motion carried unanimously.

Cafeteria Report

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the treasurer's report as presented. All 8 members present voted YES. Motion carried unanimously.

Treasurer's Report

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board accept the capital reserve fund financial report as presented. All 8 members present voted YES. Motion carried unanimously.

Capital Reserve Account

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board accept the construction fund 2012 financial report as presented. All 8 members present voted YES. Motion carried unanimously.

Construction Fund 2012 Account

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve bills in the amount of \$6,667,097.10 (General Account – including investments, checks # 90999 - 91019 and 92205 - 92457 and wire transfers) and \$93,281.57 (Construction Fund 2012 – checks #12 – 13)..

Approval of Bills

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the payment of additional April 2013 bills and this bill listing will be presented at the May 13, 2013 meeting of the Board. All 8 members present voted YES. Motion carried unanimously.

Bills – Pre-Approval

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve the Student Activities Account reports, High School, Middle School and North Intermediate School, as presented. All 8 members present voted YES. Motion carried unanimously.

Student Activities

A motion was made by Michael Romeo and seconded by Michael Spencer that the Board accept the realty transfer tax report as presented. All 8 members present voted YES. Motion carried unanimously.

Realty Transfer

A motion was made by Gary Beilman and seconded by Coulby Dunn that the Board accept the enrollment report as presented. All 8 members present voted YES. Motion carried unanimously.

Enrollment Report

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve the first review of the following policies:

1. Policy #123.2 Sudden Cardiac Arrest
2. Policy #210 Use of Medications
3. Policy #215 Promotion and Retention
4. Policy #718 Service Animals in Schools
5. Policy #822 Automatic External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)

Policy Review – First Review

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Coulby Dunn that the Board approve the final review of the following policies:

1. Policy #236 Student Assistance Program
2. Policy #333 Professional Development – Administrative Employees
3. Policy #433 Professional Development – Professional Employees

Policy Review – Final Review

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Romeo that the Board approve the Special Education portion of the Wallenpaupack Area School District's Comprehensive Plan. All 8 members present voted YES. Motion carried unanimously.

**Wallenpaupack
Area School
District –
Comprehensive
Plan**

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the following volunteer coach at the Wallenpaupack Area High School:

1. Richard Winkler Volunteer Girls' Basketball Coach

Volunteer Coach

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the following volunteer at the Wallenpaupack North Primary School for the remainder of the 2012-2013 school year:

1. Alison McConnell

Volunteer

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Michael Spencer that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2012-2013 school year, pending receipt of all required paperwork:

Home Education

1. Family #24

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Gary Beilman that the Board approve the following change orders for the Wallenpaupack Area School District Guaranteed Energy Savings Project:

1. McClure Company
Harrisburg, PA 17110

Change Order

Change Order #005A	\$25,456.00
Change Order #006A	\$ 5,000.00

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the meeting dates for Board Committee meetings and Regular Board meetings for July 2013 – June 2014, as per attached.

**2013-2014 Board
Meeting Dates**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Lisa Smith that the Board approve a Special Education Memorandum of Agreement between the Wallenpaupack Area School District, Wayne Highlands School District and Western Wayne School District effective July 1, 2013. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the attached list to serve on the CTE Local Advisory Committee and the Perkins Planning Committee for the 2012-2013 school year. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the following student from Keystone College be placed in the Wallenpaupack Area Middle School and the Wallenpaupack North Primary School to complete her student teaching:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Rene' Gentile	Julie Pierson	09/03/13 – 10/22/13
Rene' Gentile	Danielle Crouthamel	10/23/13 – 12/13/13

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Romeo that the Board approve the following transportation items:

1. New Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- | | | |
|----|-------------------|------------|
| a. | Deeana Burke | Van Driver |
| b. | Richard North | Van Driver |
| c. | Melissa Dechellis | Van Driver |
| d. | Barbara Hertzog | Bus Driver |
| e. | Jessica Schofield | Van Driver |
| f. | John Tora | Bus Driver |

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Robert Schwartz that the Board approve the following personnel items:

**Special Education
Memorandum of
Agreement**

**CTE Local
Advisory
Committee and
Perkins Planning
Committee**

**Student Teacher –
2013-2014 School
Year**

Transportation

Personnel

1. Days Without Pay Request

Approve the following days without pay request:

- | | | |
|----|--|----------------------|
| a. | Ms. Katrina Alessi
Wallenpaupack Area High School Social Studies Teacher
March 29, 2013 | K. Alessi |
| b. | Ms. Heather Bannan
Wallenpaupack Area Middle School Art Teacher
April 29, 2013 and May 1, 2013 | H. Bannan |
| c. | Mr. Brian Campbell
Wallenpaupack South Elementary School Math/Science Teacher
March 28, 2013, March 29, 2013 and April 1, 2013 | B. Campbell |
| d. | Ms. Diane Lanthier
Wallenpaupack Area High School Guidance Counselor
March 29, 2013 and April 1, 2013 | D. Lanthier |
| e. | Ms. Ashley Liptak
Wallenpaupack Area High School Social Studies Teacher
May 17, 2013 | A. Liptak |
| f. | Ms. Theresa Cavanaugh
Wallenpaupack North Intermediate School Teacher Assistant
March 26, 2013 | T. Cavanaugh |
| g. | Ms. Cindy Marie Ehrgood
Wallenpaupack South Elementary School Teacher Assistant
March 14, 2013 | C. Ehrgood |
| h. | Ms. Theresa Fasceski
Wallenpaupack Hawley Center Teacher Assistant
March 11, 2013 | T. Fasceski |
| i. | Ms. Joan Stanford
Wallenpaupack North Intermediate School Teacher Assistant
March 22, 2013 | J. Stanford |
| j. | Ms. Ellide Provenzano
Wallenpaupack Area Middle School Health and Physical Education
Teacher
May 16, 2013 and May 17, 2013 | E. Provenzano |

Leave Without Pay Request

2. Substitute Appointments

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- | | | |
|----|--|----------------|
| a. | Mr. Justin Roy
Lakeville, PA 18438 | Social Studies |
| b. | Mr. Allen Shiffler, Jr.
Greentown, PA 18426 | Custodian |
| c. | Mr. Jordan Smith
Lake Ariel, PA 18436 | Custodian |

**Substitute
Appointments****J. Roy****A. Shiffler****J. Smith**

3. Long Term Substitute Appointment

Approve the following long-term substitute appointment, pending receipt of Act 34 and all required paperwork:

- | | |
|----|--|
| a. | Mr. Walter Pittenger
Greeley, PA 18425
Long Term Substitute for Wallenpaupack Hawley Center
Social Studies Teacher
Effective – April 1, 2013
Salary – Level 1 – Bachelor’s Degree |
|----|--|

**Long Term
Substitute
Appointment****W. Pittenger**

4. Co-Curricular Appointments

Approve the following co-curricular appointments at the Wallenpaupack Area High School and the Wallenpaupack Area Middle School for the remainder of the 2012-2013 school year:

- | | | |
|----|--------------------|-----------------------------|
| a. | Evelyn Cunningham | Math Department Chairperson |
| b. | Christina Siepiela | Student Assistant Program |

**Co-Curricular
Appointments**

5. Resignations

- | | |
|----|---|
| a. | Accept a letter of resignation from Ms. Ann Marie Blaum, Wallenpaupack Area High School Mathematics Teacher, effective the last day of the 2012-2013 school year, for retirement, with regret. |
| b. | Accept a letter of resignation from Ms. Anne Delaney, Wallenpaupack North Intermediate School Fourth Grade Teacher, effective the last day of the 2012-2013 school year, for retirement, with regret. |

Resignations**A. Blaum****A. Delaney**

- | | |
|---|--|
| <ul style="list-style-type: none"> c. Accept a letter of resignation from Ms. Carol Dunn, Wallenpaupack Area High School Chemistry Teacher, effective on the day after the close of school in June, 2013, for retirement with regret. | C. Dunn |
| <ul style="list-style-type: none"> d. Accept a letter of resignation from Ms. Anne Imbalzano, Wallenpaupack North Intermediate School Learning Support Teacher, effective June 28, 2013, for retirement, with regret. | A. Imbalzano |
| <ul style="list-style-type: none"> e. Accept a letter of resignation from Ms. Dulcie Nichols, Wallenpaupack North Primary School Science Teacher, effective June 14, 2013, for retirement, with regret. | D. Nichols |
| <ul style="list-style-type: none"> f. Accept a letter of resignation from Mr. George Werthmuller, Wallenpaupack Area School District Athletic Director, effective at the end of the 2012-2013 school year, for retirement, with regret. | G. Werthmuller |
| <ul style="list-style-type: none"> g. Accept a letter of resignation from Mr. Harry Timmons, Wallenpaupack North Intermediate School Title I Reading Teacher, effective at the end of 2012-2013 school year, for retirement, with regret. | H. Timmons |
| <p>6. Professional Development Leave</p> <ul style="list-style-type: none"> a. Approve a professional development leave for Mr. Ronald Ezzo, Wallenpaupack Area Middle School Mathematics Teacher, under Board Policy #438.1 – Compensated Professional Leave for the 2013-2014 school year. b. Approve a professional development leave for Ms. Kathleen Nied, Wallenpaupack Area Middle School Mathematics Teacher, under Board Policy #438.1 – Compensated Professional Leave for the 2013-2014 school year. | <p>Professional Development Leave</p> <p>R. Ezzo</p> <p>K. Nied</p> |
| <p>7. Child Rearing Leave</p> <ul style="list-style-type: none"> a. Approve a child rearing leave for Mrs. Cynthia Fehringer, Wallenpaupack Area High School English Teacher, effective April 10, 2013 – May 10, 2013. | <p>Child Rearing Leave</p> <p>C. Fehringer</p> |

All 8 members present voted YES. Motion carried unanimously.

Mr. Silsby received a letter from Ms. Sharon Hartzel, PWEA Chapter of Delta Gama Society noting that Ms. Betty Mang and Ms. Kayla Troast have been initiated into the chapter. The District was congratulated on having exemplary teachers.

Correspondence

Administrators' Reports were distributed to the Board and made available at the meeting.

Mr. Silsby noted that next month will be the budget presentation. He and Mrs. Horan are currently working on fine tuning the budget.

He also reported that we are currently waiting for approval from PDE regarding the exceptions the District applied for. Mr. Silsby has a concern regarding federal funding for Title 1 Reading/Math and IDEA Funds.

Governor Corbett is trying to raise additional funds by privatizing liquor stores.

At a future meeting discussion will be held regarding Title 9 Athletics and equal access.

Mr. Silsby recognized Mr. Starnes and congratulated him on defending his dissertation.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve amending the 2012-2013 school calendar to include, Thursday, June 13, 2013 as a full day of school for students and staff. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Lisa Smith and seconded by Robert Schwartz that the Board approve the CTE Occupational Advisory Committees for the 2013-2014 school year. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board award bid contracts for Athletic Equipment and Supplies for the 2013-2014 school year, as per attached. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Michael Romeo that the Board write a letter of opposition to the Department of Environmental Protection regarding the Proposed Guidance Policy – Document #385-2208-001, Sewage Facilities Planning Module Review for ON Lot Sewage Systems Proposed in High Quality and Exceptional Value Watersheds. All 8 members present voted YES. Motion carried unanimously.

Future Meetings of the Board:

1. Executive Session – Monday, May 13, 2013 – 4:30 PM
High School Library
2. Board Committee Meeting – Monday, May 13, 2013– 5:30 PM
High School Library

Administrators' Reports

Superintendent's Report

Amend 2012-2013 School Calendar

CTE Occupational Advisory Committee

Award Bid Contracts – Athletic Equipment and Supplies 2013-2014

Letter of Opposition

Future Meetings

3. Regular Board Meeting – Monday, May 13, 2013 – 6:00 PM
High School Library

A motion for adjournment was made at 6:55 PM by Michael Spencer and seconded by John Kiesendahl. All 8 members present voted YES. Motion carried unanimously.

Adjournment

Respectfully submitted:

Jennie Hildebrand
Board Secretary