



WALLENPAUPACK AREA SCHOOL DISTRICT

2552 Route 6
Hawley, PA 18428-9045
(570) 226-4557 ext. 3000
Fax: (570) 226-0638

Kindergarten Registration Procedure

1. Request a registration packet from Central Registrar's office (570 226-4557 ext. 3036) or download documents from district's website registration (<http://www.wallenpaupack.org> | *Kindergarten Registration*) link.

The following documents need to be completed and returned.

- a. Parent/Guardian Data Sheet
 - b. Student Data Sheet (one/child)
 - c. Health Registration form (one/child)
2. The following documents are informational only – do not return.
 - a. Enrollment Documents
 - b. Immunization Requirements
 - c. Bus Information and Bus Regulations
 - d. School Closing Schedule – 2010-2011
 3. Gather documentation – copies of these documents are acceptable.
 - a. Birth certificate, or Baptismal Certificate or Passport
 - b. Proof of Residency
Acceptable documents:
Tax bill showing land improvements
Lease agreement
Letter from landlord stating complete address and township AND copy of landlord's tax bill
Not Acceptable
Utility bills
Driver license
 - c. Immunization Records from physician
 - d. Special Education Records (if applicable)
IEP – Individual Education Program
ER – Evaluation Report
Notice of Recommended Educational Placement
Psychological/Psychiatric Reports
 4. Return documents by mail or drop off as soon as possible, but no later than April 1, 2009.
 - a. Mail to: Wallenpaupack Area High School
Mrs. Ann Monaghan, Registrar
2552 Route 6
Hawley, PA 18428
 - b. Drop off documents at Wallenpaupack Area High School, Registrar's Office or South Elementary School's main office.
 5. Physical Examination / Dental Examination
Pennsylvania requires a physical examination and a dental examination at the time of original entry. Parents have the option of having that exam performed by their own physician/dentist or the school physician/dentist. Private examination forms are due by the first week of October. Also, additional vision, hearing and growth screenings will be completed during the school year.
Private Physician Examination Report
Private Dental Examination Report
 6. Attend Open House program
 - a. South Elementary – Wednesday, August 25, 2010 from 9:00 a.m. – 11:00 a.m.
 - b. North Primary – Wednesday, August 25, 2010 from 9:00 a/m. – 10:30 a.m.

Questions: Call Mrs. Ann Monaghan at (570) 226-4557 extension 3036.