

WALLENPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library on **Wednesday, December 3, 2014**. President Jack Spall called the meeting to order at 6:00 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, John Kiesendahl, Paul Otway, Michael Romeo, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mr. Cavallaro, Mrs. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mrs. Hildebrand, Mr. Waldron, visitors, and members of the press.

**Roll Call**

Visitors were recognized and no questions were asked.

**Visitors**

Three High School seniors, Brittany Dosch, Reed Evans and Gwendolyn Jones were recognized for their outstanding performance as students.

**Student Recognition**

A motion was made by Gary Beilman and seconded by John Drake that the Board approve the minutes of the regular Board meeting held on November 10, 2014, as sent to members. All 8 members present voted YES. Motion carried unanimously.

**Approval of Minutes**

A motion was made by Lisa Smith and seconded by Michael Spencer that the Board approve the cafeteria report as presented. All 8 members present voted YES. Motion carried unanimously.

**Cafeteria Report**

A motion was made by John Drake and seconded by Lisa Smith that the Board approve the Treasurer's Report as presented. All 8 members present voted YES. Motion carried unanimously.

**Treasurer's Report**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve bills in the amount of \$4,499,592.20 (General Account – Check numbers 101222 - 101237 and 97925 - 98106, including wire transfers and investments) and \$9,745.65 (Capital Reserve Fund – Check numbers 535 - 537). All 8 members present voted YES. Motion carried unanimously.

**Approval of Bills**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board authorize the payment of additional December 2014 bills and this listing will be presented at the January 12, 2015 Board meeting. All 8 members present voted YES. Motion carried unanimously.

**Additional December Bills**

A motion was made by John Drake and seconded by Michael Spencer that the Board accept the realty transfer report as presented. All 8 members present voted YES. Motion carried unanimously.

**Realty Transfer Report**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board accept the enrollment report as submitted. All 8 members present voted YES. Motion carried unanimously.

**Enrollment Report**

A motion was made by Michael Romeo and seconded by John Kiesendahl that the Board accept the written audit report prepared by Murphy, Dougherty and Company, school district auditor, for the fiscal year 2013-2014. All 8 members present voted YES. Motion carried unanimously.

**Audit Report**

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board acknowledge the mailing of Homestead/Farmstead applications in accordance with Act 1 of 2006, Property Tax Relief Program, to those who have not been approved. All 8 members present voted YES. Motion carried unanimously.

**Homestead Farmstead Application Mailing**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve a Waiver of Expulsion Hearing and Stipulation for student #HS1415-01. All 8 members present voted YES. Motion carried unanimously.

**Expulsion Hearing Waiver – High School Student**

A motion was made by Michael Romeo and seconded by Michael Spencer that the Board excuse the following students from regular education to participate in a Home Education Program as requested by the parents in accordance with the District Home Education Policy for the 2014-2015 school year, pending receipt of all required paperwork:

**Home Education**

1. Family #21

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by Lisa Smith that the Board approve the following students from Marywood University be placed in the Wallenpaupack South Elementary School and the Wallenpaupack Area Middle School to complete their field experience:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Kimberly Martin	Maria Miller	1/15/15 – 3/6/15
Christina Wolfe	Michelle Rickard	3/14/15 – 5/8/15
Lindsey Crean	Michelle Chierichella	1/20/15 – 4/17/15

**Field Experience**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by John Drake that the Board approve the following students from Marywood University be placed in the Wallenpaupack Area High School to complete their student teaching:

<u>Student</u>	<u>Co-operating Teacher</u>	<u>Dates</u>
Shannon Lyons	Cindy Gregorski	1/15/15 – 3/6/15
Robert Barnett	Kevin Pfohl	1/15/15 – 3/6/15

### **Student Teaching**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Lisa Smith that the Board approve the following student from the University of Pittsburgh be placed in the Wallenpaupack Area School District to complete her shadowing experience:

<u>Student</u>	<u>Co-operating Administrator</u>	<u>Dates</u>
Lisa Beilman	Brenda Zeiler	12/15/14 – 1/9/15

### **Shadow Experience**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Paul Otway that the Board approve the following volunteers at the Wallenpaupack North Primary School for the 2014-2015 school year:

Michael Logan  
Catherine Bower  
Janvier Cardiello

### **Volunteers**

All 8 members present voted YES. Motion carried unanimously.

A motion as made by John Drake and seconded by John Kiesendahl that the Board approve a contribution of \$1,000.00 to the Wayne Library Alliance. All 8 members voted YES. Motion carried unanimously.

### **Contribution to Wayne Library Alliance**

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board approve the following personnel items:

### **Personnel**

#### 1. Days Without Pay Request

### **Days Without Pay Request**

Approve the following days without pay request:

- a. Ms. Joan Gilroy  
Wallenpaupack Area Middle School Teacher Assistant  
November 26, 2014 – ½ Day

### **J. Gilroy**

2. Substitute Appointments

Approve the following substitute appointments, at the approved substitute rate, pending receipt of Act 34 and all required paperwork:

- |    |   |   |
|----|---|---|
| a. | Ms. Marissa Fashauer<br>Beach Lake, PA 18405    | Library K-12                              |
| b. | Ms. Charlotte Henricksen<br>Lakeville, PA 18438 | Secretary, Cafeteria<br>Teacher Assistant |

**Substitute  
Appointment**

**M. Fashauer**

**C. Henricksen**

3. Co-Curricular Appointments

Approve the following co-curricular appointments at the Wallenpaupack Area Middle School and the Wallenpaupack Area High School for the 2014-2015 school year:

- |    |                     |                               |
|----|---------------------|-------------------------------|
| a. | Mary Ellen Olsheski | Student Assistant Program     |
| b. | Brett Buselli       | Track & Field Assistant Coach |
| c. | Michael Lukan       | Foreign Language Club Advisor |

**Co-Curricular  
Appointment**

4. Uncompensated Leave Request

- |    |  |
|----|--|
| a. | Approve an uncompensated leave request under Board Policy #535 – Family and Medical Leave, for Ms. Gail Hinton, Wallenpaupack Area Middle School Cafeteria, effective December 10, 2014 for the remainder of the 2014-2015 school Year.  |
| b. | Approve an uncompensated leave request under Board Policy #435 – Family and Medical Leave, for Ms. Deborah Bigart, Wallenpaupack North Intermediate School Third Grade Teacher, effective November 3, 2014 – January 21, 2015.   |
| c. | Approve an uncompensated leave request under Board Policy #535 – Family and Medical Leave, for Ms. Cindy Marie Ehrgood, Wallenpaupack South Elementary School Teacher Assistant, effective December 3, 2014 on an intermittent basis for the remainder of the 2014-2015 school year. |
| d. | Approve an uncompensated leave request under Board Policy #535 – Family and Medical Leave, for Ms. Jennifer See, Wallenpaupack North Primary School Custodian, effective November 20, 2014 – December 5, 2014.   |

**Uncompensated  
Leave Request**

**G. Hinton**

**D. Bigart**

**C. Ehrgood**

**J. See**

5. Resignation

**Resignation**

- a. Accept a letter of resignation from Ms. Aroa Petrillo, Wallenpaupack Area High School Foreign Language Club Advisor, effective immediately, with regret.

**A. Petrillo**

All 8 members present voted YES. Motion carried unanimously.

Mr. Silsby reported that a Thank You letter had been received from the Greene-Dreher Historical Society thanking the District for the donation of two copies of "The History of a School District" written by George Fluhr.

**Correspondence**

Dr. Diane Szader presented the Board with a copy of the documentary "Kids for Cash" produced by Senart Films. The DVD will be used by the district for professional development.

**Administrators' Reports**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board accept the Administrators' Reports as presented.

Mr. Silsby reported that he and Mrs. Horan have begun to develop the budget for the 2015-2016 school year. The new governor will take office in January and he is starting off with a deficit. They have requested that the building principals', as well as, Mr. Rozema put a list of capital items together.

The District will be working toward the implementation of BoardDocs for the February Board meeting.

**Superintendent's Report**

Mr. Silsby also noted that the District is made up of 320 square miles. If a parent has a concern regarding sending their children to school during inclement weather, the District will respect their decision to keep their children home.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the appointment and contract of Dr. Joann Hudak for the position of Assistant Superintendent, effective July 1, 2015 and concluding on June 30, 2020. All 8 members present voted YES. Motion carried unanimously.

**Assistant Superintendent Appointment – Dr. Joann Hudak**

A motion was made by Michael Spencer and seconded by John Drake that the Board approve the Capital Reserve Account Financial Report as presented. All 8 members present voted YES. Motion carried unanimously.

**Capital Reserve Account Financial Report**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve the 2012 Construction Fund Financial Report as presented. All 8 members present voted YES. Motion carried unanimously.

**2012 Construction Fund Financial Report**

A motion was made by Lisa Smith and seconded by John Drake that the Board approve the following student from Marywood University be placed in the

**Student Observation**

Wallenpaupack Area High School to complete his student observation:

<u>Student</u>	<u>Co-operating Teacher</u>	<u>Dates</u>
Ryan Kozich	Alexis Neenan	1/20/15 – 4/17/15

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Gary Beilman that the Board approve the Student Activities Account reports, High School, Middle School and North Intermediate School, as presented. All 8 members present voted YES. Motion carried unanimously.

**Student Activities  
Accounts**

A motion was made by John Drake and seconded by Michael Spencer that the Board approve a contract between the Wallenpaupack Area School District and Jo Anne Chambers, NBCT, to provide professional services for the 2014-2015 school year. All 8 members present voted YES. Motion carried unanimously.

**Jo Anne Chambers,  
NBCT – Contract**

A motion was made by John Kiesendahl and seconded by Lisa Smith that the Board approve the Proposed Reserves/Designations of Unreserved Fund Balance at June 30, 2014, as presented. All 8 members present voted YES. Motion carried unanimously.

**Proposed Reserves/  
Designations of  
Unreserved Fund  
Balance**

#### Future Meetings

1. Executive Session – Monday, January 12, 2015  
4:30 PM – High School Library
2. Committee Meeting – Monday, January 12, 2015  
5:30 PM – High School Library
3. Regular Board Meeting – Monday, January 12, 2015  
6:00 PM – High School Library

**Future Meetings**

President Spall wished everyone Merry Christmas and a safe and happy holiday.

A motion for adjournment was made at 6:26 PM by Michael Spencer and seconded by John Drake. All 8 members present voted YES. Motion carried unanimously.

**Adjournment**