

WALLENPAUPACK AREA SCHOOL DISTRICT  
Administration Office  
2552 Route 6  
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, March 10, 2014**. President Jack Spall called the meeting to order at 6:00 PM. A moment of silence was held, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, Coulby Dunn, John Kiesendahl, Michael Romeo, Robert Schwartz, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Dr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mr. Williams, Mrs. Devendorf, Mrs. O’Neill, Mr. Kirsten, Mr. Cavallaro, Ms. Cykosky, Dr. Fedor, Dr. Szader, Mrs. Horan, Mr. Waldron, Mrs. Hildebrand, visitors and members of the press.

**Roll Call**

Three High School Seniors, Natalie Christopher, Rocco Scartelli and Dustin Staton were recognized for their outstanding performance as students.

**Student Recognition**

Visitors were recognized and no questions were asked.

**Recognition of Visitors**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the minutes of the regular Board meeting held on February 10, 2014. All 8 members present voted YES. Motion carried unanimously.

**Approval of Minutes**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the cafeteria report as presented. All 8 members present voted YES. Motion carried unanimously.

**Cafeteria Report**

A motion was made by Robert Schwartz and seconded by John Drake that the Board approve the treasurer’s report as presented. All 8 members present voted YES. Motion carried unanimously.

**Treasurer’s Report**

A motion was made by John Kiesendahl and seconded by Gary Beilman that the Board accept the capital reserve fund financial report as presented. All 8 members present voted YES. Motion carried unanimously.

**Capital Reserve Fund Financial Report**

A motion was made by John Drake and seconded by Robert Schwartz that the Board accept the construction fund 2012 financial report as presented. All 8 members present voted YES. Motion carried unanimously.

**Construction Fund 2012**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve bills in the amount of \$5,259,679.67 (General Account – including investments, Check numbers 89177-89178, 91182-91200, 95422-95644 and wire transfers).

**Approval of Bills**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by John Drake that the Board authorize the payment of additional March 2014 bills and this bill listing will be presented at the April 14, 2014 Board meeting. All 8 members present voted YES. Motion carried unanimously.

**Payment of March Bills**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the Student Activities Accounts, High School, Middle School and North Intermediate School, reports as presented. All 8 members present voted YES. Motion carried unanimously.

**Student Activities**

A motion was made by John Drake and seconded by Gary Beilman that the Board accept the realty transfer report as submitted. All 8 members present voted YES. Motion carried unanimously.

**Realty Transfer Report**

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board accept the enrollment report as submitted. All 8 members present voted YES. Motion carried unanimously.

**Enrollment Report**

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board amend the 2013-2014 school calendar to include April 18, 2014, April 21, 2014 and June 12, 2014 as days of school for both students and staff. Mr. Silsby noted that dismissal on April 18, 2014 will be at 12:00 pm. All 8 members present voted YES. Motion carried unanimously.

**Amend 2013-2014 School Calendar**

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board acknowledge that bus evacuation drills for all buses are scheduled to be held on March 11, 2014, March 12, 2014 and March 13, 2014. All 8 members present voted YES. Motion carried unanimously.

**Bus Evacuation Drills**

A motion was made by Michael Romeo and seconded by Robert Schwartz that the Board approve the first review of the following policies:

1. Policy #007 Policy Manual Access
2. Policy #115 Career and Technical Education
3. Policy #810.2 Transportation – Video Recording

**Policy Review – First Review**

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Michael Romeo and seconded by Gary Beilman that the Board approve the following student from Marywood University be placed in the Wallenpaupack Area Middle School to complete her ESL Education 461:

**ESL Education 461 Request**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Laura Drake	Erica McCue	3/3/14 – 3/7/14

Mr. John Drake abstained. Remaining 7 members present voted YES. Motion carried.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board approve a training agreement between the Wallenpaupack Area School District and New Horizons Computer Learning Center, Pittston, PA, to provide student computer training, as per attached. All 8 members present voted YES. Motion carried unanimously.

**New Horizons  
Computer  
Learning Center –  
Training  
Agreement**

A motion was made by John Kiesendahl and seconded by Coulby Dunn that the Board approve the N.E.I.U. #19 Proposed General Operating Budget for the 2014-2015 year. Roll Call vote – G. Beilman – YES, J. Drake – YES, C. Dunn – YES, J. Kiesendahl – YES, M. Romeo – YES, R. Schwartz – YES, L. Smith – Absent, J. Spall – YES, and M. Spencer – YES. 8 – YES, 0 – No, 1 – Absent, 0 – Abstain. Motion carried.

**N.E.I.U. #19  
Proposed General  
Operating Budget**

A motion was made by Michael Romeo and seconded by Gary Beilman that the Board approve the following transportation items:

**Transportation**

1. New Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- |    |                 |            |
|----|-----------------|------------|
| a. | Suzanne Alegria | Van Driver |
| b. | Michael Hamby   | Bus Driver |

All 8 members present voted YES. Motion carried unanimously.

A motion was made by Robert Schwartz and seconded by Gary Beilman that the Board approve the following personnel items:

**Personnel**

1. Days Without Pay Request

Approve the following days without pay request:

- |    |   |
|----|---|
| a. | Ms. Kristi Turner<br>Wallenpaupack North Primary School First Grade Teacher<br>March 21, 2014 – ½ Day |
|----|---|

**Days Without Pay  
Request**

**K. Turner**

- |   |   |
|---|---|
| <p>b. Mr. William Valentine<br/>Wallenpaupack South Elementary School Communications<br/>Teacher<br/>April 23, 2014</p>   | <p><b>B. Valentine</b></p>                |
| <p>c. Ms. Tina Augello<br/>Wallenpaupack North Primary School Teacher Assistant<br/>March 14, 2014, March 17, 2014, March 18, 2014, March 19,<br/>2014 and March 20, 2014</p>               | <p><b>T. Augello</b></p>                  |
| <p>d. Mr. Wilson Krellwitz<br/>Wallenpaupack South Elementary School Custodian<br/>February 13, 2014</p>  | <p><b>W. Krellwitz</b></p>                |
| <p>e. Ms. Frances Paterson<br/>Wallenpaupack North Intermediate School Teacher Assistant<br/>March 5, 2014 – ½ Day and March 7, 2014 – Full Day</p>   | <p><b>F. Paterson</b></p>                 |
| <p>f. Ms. Anne Fedorisin<br/>Wallenpaupack Area High School Teacher Assistant<br/>March 31, 2014, April 1, 2014 and April 2, 2014</p>   | <p><b>A. Fedorisin</b></p>                |
| <p>2. Substitute Appointments</p> <p>Approve the following substitute appointments, at the approved category<br/>substitute rate, pending receipt of Act 34 and all required paperwork:</p> | <p><b>Substitute<br/>Appointments</b></p> |
| <p>a. Mr. Douglas Conklin                      English 7-12<br/>Beach Lake, PA 18405                      Latin K-12</p>  | <p><b>D. Conklin</b></p>                  |
| <p>3. Appointments</p> <p>Approve the following appointments, pending receipt of Act 34 and all<br/>required paperwork:</p>   | <p><b>Appointments</b></p>                |
| <p>a. Ms. Lauren Tenbus<br/>Honesdale, PA 18431<br/>Wallenpaupack Area Middle School Secretary<br/>Effective – March 11, 2014<br/>Salary – Level 1 – Secretary</p>                          | <p><b>L. Tenbus</b></p>                   |

- |  |  |
|--|--|
| <p>b. Ms. Denise Brindle<br/>Lake Ariel, PA 18436<br/>Wallenpaupack North Intermediate School Teacher Assistant<br/>Effective – March 11, 2014<br/>Salary – Level 1 – Teacher Assistant</p>  | <p><b>D. Brindle</b></p>                       |
| <p>c. Mr. Aaron Lenz<br/>Milanville, PA 18443<br/>Wallenpaupack North Primary School Teacher Assistant<br/>Effective – March 11, 2014<br/>Salary – Level 1 – Teacher Assistant</p>   | <p><b>A. Lenz</b></p>                          |
| <p>4. Long Term Substitute Appointment</p> <p>Approve the following long-term substitute appointment, pending receipt of Act 34 and all required paperwork:</p>  | <p><b>Long Term Substitute Appointment</b></p> |
| <p>a. Ms. Victoria Waldron<br/>Hawley, PA 18428<br/>Long Term Substitute for Ms. Kathleen Nied,<br/>Wallenpaupack Area Middle School Mathematics Teacher<br/>Effective – February 24, 2014 for the remainder of the<br/>2013-2014 school year<br/>Salary – Level 1 – Bachelor’s Degree</p> | <p><b>V. Waldron</b></p>                       |
| <p>5. Co-Curricular Appointments</p> <p>Approve the following co-curricular appointments at the Wallenpaupack Area High School for the 2014-2015 school year:</p>  | <p><b>Co-Curricular Appointments</b></p>       |
| <p>a. Elly Skinner                      Assistant Field Hockey Coach</p>   | <p><b>E. Skinner</b></p>                       |
| <p>b. Steven Kent                      Assistant Boys’ Tennis Coach</p>  | <p><b>S. Kent</b></p>                          |
| <p>6. Child Rearing Leave</p>  | <p><b>Child Rearing Leave</b></p>              |
| <p>a. Approve a child rearing leave for Mrs. Angela Ey, Wallenpaupack North Primary School Special Education Teacher, effective February 12, 2014 for the remainder of the 2013-2014 school year.</p>  | <p><b>A. Ey</b></p>                            |
| <p>b. Approve a child rearing leave for Mrs. Kristen Nalesnik, Wallenpaupack Area High School Special Education Teacher, effective March 6, 2014 – March 14, 2014.</p>   | <p><b>K. Nalesnik</b></p>                      |
| <p>7. Resignation</p>  | <p><b>Resignation</b></p>                      |

- |   |                                  |
|---|----------------------------------|
| <p>a. Accept a letter of resignation from Ms. Kathleen Nied, Wallenpaupack Area Middle School Mathematics Teacher, effective at the end of the 2013-2014 school year, for retirement, with regret.</p>  | <b>K. Nied</b>                   |
| <p>8. Leave Without Pay Request</p>   | <b>Leave Without Pay Request</b> |
| <p>a. Approve a leave without pay request for Ms. Nan Falkowski, Wallenpaupack Area Middle School Custodian, under Board Policy #535 – Family and Medical Leaves, on an intermittent basis, effective March 7, 2014 for the remainder of the 2013-2014 school year.</p>   | <b>N. Falkowski</b>              |
| <p>All 8 members present voted YES. Motion carried unanimously.</p>   |                                  |
| <p>President Spall reported that a Thank You letter had been received from Margaret Ennis, Wayne County Behavioral Developmental Programs and Early Intervention and Donna Decker, Wayne Memorial Hospital thanking the District for their recent participation in Rachel’s Challenge.</p>  | <b>Correspondence</b>            |
| <p>Principals’ reports were distributed to the Board and made available at the meeting.</p>   |                                  |
| <p>Dr. Starnes reported that at future Board meetings individual students, as well as, certain teams will be brought before the Board for recognition of their outstanding success this year in athletics and co-curricular activities. Dr. Starnes thanked the Board for their support of the activities.</p>  | <b>Administrators’ Reports</b>   |
| <p>Mr. Silsby reported that the District had recently undergone a Civil Rights Review on January 29, 2014 and January 30, 2014. He received a report from Cynthia Gross and a few areas will need to be addressed:</p>  |                                  |
| <p style="padding-left: 40px;">Annual Notice of Non-Discrimination should be published at the beginning of each year.</p>   |                                  |
| <p style="padding-left: 40px;">Parking Area Access – Signs will need to be posted</p>   |                                  |
| <p style="padding-left: 40px;">Accessibility issues in bathrooms</p>  | <b>Superintendent’s Report</b>   |
| <p>The District will work toward these non-compliance issues.</p>   |                                  |
| <p>He further reported that there is concern regarding monies received from the state for Medical Access. The state changed vendors and it is now difficult for districts to realize the revenues they should be receiving from the state. Donna O’Neill explained the process and concerns. Kerriann Horan will be at the PASBO conference and will be attending a meeting at the state level.</p> |                                  |

A motion was made by Michael Spencer and seconded by John Kiesendahl that the Board accept the writing and verbal reports, as presented. All 8 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Michael Spencer that the Board acknowledge receipt of a grant in the amount of \$25,000.00 from the Pennsylvania Department of Education, Office of Safe Schools. All 8 members present voted YES. Motion carried unanimously.

**Pennsylvania  
Department of  
Education – Office  
of Safe Schools –  
Grant**

A motion was made by Robert Schwartz and seconded by Michael Spencer that the Board approve the following volunteer coach for the 2014-2015 school year:

**Volunteer Coach**

a. Rene' Gentile Volunteer Field Hockey Coach

All 8 members present voted YES. Motion carried unanimously.

Mr. Swartz commented on how great it was to see so many administrator's and staff at the girls' basketball championship game.

Future Meetings of the Board:

1. Executive Session – April 14, 2014  
High School Library – 4:30 PM
2. Committee Meeting – April 14, 2014  
High School Library – 5:30 PM
3. Regular Board Meeting – April 14, 2014  
High School Library – 6:00 PM

**Future Meetings**

A motion for adjournment was made at 7:05 PM by Michael Spencer and seconded by John Kiesendahl. All 8 members present voted YES. Motion carried unanimously.

**Adjournment**

Respectfully submitted:

Jennie Hildebrand  
Board Secretary