

WALLENPAUPACK AREA SCHOOL DISTRICT
Administration Office
2552 Route 6
Hawley, Pennsylvania 18428

The regularly scheduled meeting of the Wallenpaupack Area School District Board of Education was held in the High School Library, **Monday, March 11, 2013**. President Jack Spall called the meeting to order at 6:38 PM. A prayer was offered by Mrs. Devendorf, followed by a salute to the flag and roll call. Present at roll call were Gary Beilman, John Drake, Coulby Dunn, John Kiesendahl, Michael Romeo, Robert Schwartz, Lisa Smith, Jack Spall and Michael Spencer. Also present were Mr. Silsby, Dr. Kloss, Dr. Hudak, Mr. Starnes, Mr. Kane, Mrs. Tait, Mr. Gunuskey, Mr. Theobald, Mrs. Devendorf, Mrs. O'Neill, Mr. Kirsten, Mr. Cavallaro, Mrs. Cykosky, Mrs. Fedor, Ms. Szader, Mrs. Horan, Mr. Waldron, Mrs. Hildebrand, visitors and members of the press.

Roll Call

Three High School Seniors, Luke Bond, Kaitlin Kresse, Erika Maxson were recognized for their outstanding performance as students.

Student Recognition

Visitors were recognized and no questions were asked. Mrs. Vogler, Wallenpaupack Area Education Association President, introduced union representatives, Lynn Cunningham, Colleen Connors, Sue Strada and Robert Vogler. Ms. Strada will become President of the WAEA upon Mrs. Vogler's retirement at the end of March. Mrs. Vogler noted that her tenure at Wallenpaupack, as well as her relationship with the administration at Wallenpaupack has been exceptional. Mr. Silsby noted that Mrs. Vogler's relationship with the administration and staff has been excellent. Mrs. Vogler is an outstanding educator.

Recognition of Visitors

Mr. John Iona spoke regarding the discussion that was held on class rank. As a parent he does not believe that the District doing away with class rank is a good idea. He believes that class rank should be continued, along with the implantation of the Latin system for graduation honors.

A motion was made by Robert Schwartz and seconded by John Kiesendahl that the Board approve the following items:

Approve the minutes of the regular Board meeting held on February 11, 2013 as sent to members.

Approval of Minutes

Approve the cafeteria report as presented.

Cafeteria Report

Approve the treasurer's report as presented.

Treasurer's Report

Accept the capital reserve fund financial report as presented.

**Capital Reserve
Fund Financial
Report**

Accept the construction fund 2012 financial report as presented.

**Construction Fund
2012**

Approve bills in the amount of \$4,587,626.88 (General Account – including investments, Check numbers 90975 – 90998, 91937 – 92204 and wire transfers) and \$6,262.00 (Capital Reserve Fund - Check numbers 478 - 479).

Approval of Bills

Approve the Student Activities Accounts, High School, Middle School and North Intermediate School, reports as presented.

Student Activities

Accept the realty transfer report as submitted.

**Realty Transfer
Report**

Accept the enrollment report as submitted.

Enrollment Report

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Michael Spencer and seconded by John Drake that the Board approve the first review of the following policies:

1. Policy #236 Student Assistance Program
2. Policy #333 Professional Development – Administrative Employees
3. Policy #433 Professional Development – Professional Employees

**Policy Review –
First Review**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Coulby Dunn and seconded by Robert Schwartz that the Board approve the final review of the following policies:

1. Policy #113.1 Discipline of Students With Disabilities
2. Policy #113.2 Positive Behavior Support
3. Policy #218 Student Discipline
4. Policy #616 Payment of Claims
5. Policy #616.1 Electronic Records/Signatures
6. Policy #829 Electronic Signature (School-Based Access Program)

**Policy Review –
Final Review**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by John Kiesendahl the board acknowledge the following:

A motion was made by Coulby Dunn and seconded by Lisa Smith that the Board approve the N.E.I.U. #19 Proposed General Operating Budget for the 2013-2014 year. All 9 members present voted YES. Motion carried unanimously.

**N.E.I.U. #19
Proposed General
Operating Budget**

A motion was made by John Drake and seconded by Michael Spencer that the Board approve the following items:

Approve the attached Letter of Agreement between the Wallenpaupack Area School District and WVIA Public Television and Radio, Pittston, PA 18640-6197, to provide professional services for the 2013-2014 school year.

**WVIA Public
Television and
Radio – Letter of
Agreement**

Approve a Letter of Engagement between the Wallenpaupack Area School District and DeHey McAndrew, Human Resources and Employee Benefit Services, to provide professional services, as per attached.

**DeHey McAndrew
– Letter of
Engagement**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by Gary Beilman and seconded by Lisa Smith that the Board approve the attached proposal for Dual Enrollment Agreement between the Wallenpaupack Area School District and Lackawanna college, effective March 1, 2013 – August 9, 2013.

**Lackawanna
College – Proposal
for Dual
Enrollment
Agreement**

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Drake and seconded by Michael Romeo that the Board approve the 2013-2014 school calendar, as presented. All 9 members present voted YES. Motion carried unanimously.

**2013-2014 School
Calendar**

A motion was made by Gary Beilman and seconded by John Kiesendahl that the Board approve the following transportation items:

Transportation

1. New Drivers

Approve the following bus/van drivers, pending receipt of Act 34 and all required paperwork:

- a. Zane Rathke Bus Driver
- b. Charles Czartosieski Bus Driver
- c. Robin Burke Van Driver

All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Michael Spencer that the Board approve the following personnel items:

Personnel

1. Days Without Pay Request

Approve the following days without pay request:

- a. Ms. Katrina Alessi
Wallenpaupack Area High School Social Studies Teacher
March 28, 2013 and April 1, 2013
- b. Mr. Benjamin Katz
Wallenpaupack North Intermediate School Science Teacher
February 18, 2013 – ½ Day
- c. Ms. Mary Schmalzle
Wallenpaupack North Primary School Second Grade Teacher
February 18, 2013 – February 25, 2013 and March 28, 2013 –
April 2, 2013
- d. Ms. Venice Anns
Wallenpaupack South Elementary School Teacher Assistant
April 24, 2013 – April 26, 2013
- e. Ms. Jacqueline Peselli
Wallenpaupack Area High School Custodian
February 19, 2013 – February 21, 2013
- f. Ms. Kristine Turner
Wallenpaupack North Primary School First Grade Teacher
April 1, 2013 and April 2, 2013

**Days Without Pay
Request**

K. Alessi

B. Katz

M. Schmalzle

V. Anns

J. Peselli

K. Turner

2. Substitute Appointments

Approve the following substitute appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork:

- a. Mr. Christopher Doane Health and Physical Education
Jefferson Twp, PA 18436
- b. Ms. Claire Gierwatowski Social Studies
Canadensis, PA 18325 Earth and Space Science
English 7-12
- c. Ms. Lori Krol School Nurse
Honesdale, PA 18431
- d. Ms. Alisa Rickard Social Studies 7-12
Honesdale, PA 18431 Citizenship 7-12

**Substitute
Appointments**

C. Doane

C. Gierwatowski

L. Krol

A. Rickard

- | | | | |
|----|--|---|-----------------------------------|
| e. | Mr. Marc Benetos
Paupack, PA 18431 | Custodian | M. Benetos |
| f. | Ms. Cathy Jo McElroy
Hawley, PA 18428 | Secretary
Teacher Assistant
Cafeteria | C. McElroy |
| g. | Mr. Mark Sutton
South Sterling, PA 18460 | Custodian | M. Sutton |
| 3. | Guest Teacher Appointments | | Guest Teacher Appointments |
| | Approve the following guest teacher appointments, at the approved category substitute rate, pending receipt of Act 34 and all required paperwork: | | |
| a. | Mr. Justin Roy
Lakeville, PA 18438 | | J. Roy |
| b. | Mr. Robert Schargel
Tafton, PA 18464 | | R. Schargel |
| 4. | Co-Curricular Appointments | | Co-Curricular Appointments |
| | Approve the following co-curricular appointments at the Wallenpaupack Area High School: | | |
| | Ryan Neenan | Scholastic – Co-Advisor | R. Neenan |
| | Brett Buselli | S.A.D.D. – Co-Advisor | B. Buselli |
| 5. | Appointment | | Appointment |
| | Approve the following appointment, pending receipt of Act 34 and all required paperwork: | | |
| a. | Mr. David Smith, Sr.
Beach Lake, PA 18405
Wallenpaupack Area High School Custodian
Effective – March 12, 2013
Salary – Level 1 – Custodian | | D. Smith |
| 6. | Child Rearing Leave | | Child Rearing Leave |

Approve a child rearing leave for Mrs. Kathleen Seagraves, Wallenpaupack South Elementary School Computer Teacher, effective February 26, 2013 – June 3, 2013.

K. Seagraves

7. Resignation

Resignation

a. Accept a letter of resignation from Ms. Melva Vogler, Wallenpaupack Area High School Mathematics Teacher, effective March 31, 2013, for retirement, with regret.

M. Vogler

b. Accept a letter of resignation from Mr. Joseph Ruane, Wallenpaupack Area High School Driver's Education and Physical Education Teacher, effective the end of the 2012-2013 school year, for retirement, with regret.

J. Ruane

c. Accept a letter of resignation from Mr. Brian Minich, Wallenpaupack Hawley Center Social Studies Teacher, effective March 13, 2013.

B. Minich

d. Accept a letter of resignation from Mr. Philip Stires, Wallenpaupack Area Middle School Custodian, effective March 19, 2013, for retirement, with regret.

P. Stires

All 9 members present voted YES. Motion carried unanimously.

Mr. Beilman, noted that on February 19, 2013 a hearing was held regarding employee No. 1213-01. Mr. Beilman, Mr. Dunn, Mr. Romeo and Mr. Spencer were present at the hearing, at which time, testimonies of finding and fact were given.

A motion was made by Gary Beilman and seconded by Coulby Dunn that the Board approve the following:

8. Adjudication

Adjudication

Adopt the proposed Adjudication relating to employee No. 1213-01, thereby terminating the employee from employment with the Wallenpaupack Area School District in accordance with the terms thereof. Roll Call vote as follows: G. Beilman – YES, J. Drake – YES, C. Dunn – YES, J. Kiesendahl – YES, M. Romeo – YES, R. Schwartz – YES, L. Smith – YES, J. Spall – YES, M. Spencer – YES. 9 – YES, 0 – NO, 0 – Absent, 0 – Abstain. Motion carried.

Mr. Silsby noted that a letter from the Hawley Rotary had been received. The Rotary has been sponsoring the annual basketball kickoff tournament for several years. However, due to the lack of volunteers and time, they will no longer be

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able to sponsor the annual event. The Rotary also thanked the Wallenpaupack Area School District for their support over the years. Mr. Silsby reported that the District will continue to hold the event.

Mr. Silsby noted that due to the District having to close due to weather, he is recommending that the Board amend the 2012-2013 school calendar to include Friday, March 29, 2013, as a day of school for students and staff. Dismissal will be at 12:00 noon.

He reported that on the addendum there is a change order from McClure for the sod. The price came in under the amount that was originally quoted.

Mr. Silsby recognized Dr. Hudak, as she was recognized in the Northeast Business Journal, as one of the top twenty-five women in business. He applauded her efforts.

Mr. Schwartz noted that he will be attending the annual NSBA conference in San Diego. He requested that if any Board member would like him to attend any of the sessions to please let him know.

A motion was made by Michael Romeo and seconded by Michael Spencer that the Board approve the amending of the 2012-2013 school calendar to include, Friday, March 29, 2013 as a day of school for students and staff. Dismissal will be at 12:00 noon. All 9 members present voted YES. Motion carried unanimously.

A motion was made by John Kiesendahl and seconded by Coulby Dunn that the Board approve the following change order for the Wallenpaupack Area High School District Guaranteed Energy Savings Project:

- a. McClure Company
Harrisburg, PA 17110

Change Order #004A \$86,143.00

All 9 members present voted YES. Motion carried unanimously.

Future Meetings of the Board:

1. Executive Session – April 8, 2013
High School Library – 4:30 PM
2. Committee Meeting – April 8, 2013
High School Library – 5:30 PM

**Superintendent's
Report**

**Amend 2012-2013
School Calendar**

Change Order

Future Meetings

3. Regular Board Meeting – April 8, 2013
High School Library – 6:00 PM

A motion for adjournment was made at 7:05 PM by Michael Spencer and seconded by Lisa Smith. All 9 members present voted YES. Motion carried unanimously.

Respectfully submitted:

Jennie Hildebrand
Board Secretary

Adjournment